

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 9th January 2020

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, J. Marston, N Enderby, S. Eyres, Cllr S Booth, Cllr B. Ellis and Mrs S. King (Clerk to the Council). There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Good evening and welcome to January's Parish meeting and Happy New Year. Various works have been completed around the village during the past month and the traffic lights have now been removed outside of the Parish Office.

2. APOLOGIES OF ABSENCE

County Cllr F. Eagle and Cllr S. Welsh.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 5th December 2019 were accepted as a true and accurate record; this was proposed by Cllr N. Enderby and seconded by Cllr D. Goodrham. All agreed except for Cllr K. Weight who wasn't present at the last meeting. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road is dangerous and needs to be repaired. Chairman J. Musgrove will continue to try and get hold of the Manager of Lynford Hall to discuss responsibility. In the meantime, Highways will try and establish if this is the responsibility of the Water Board.
- The footpath extension on the Swaffham Road has now been completed. However, we are still awaiting a drop kerb on the opposite side of the road and the residential sign to be moved backwards.
- The drainage cleansing has been completed along the Swaffham Road from the village to Ickburgh Bridge. The system is clean now and Highways found the outlet buried in the bank at the river. They have cleared it so the system discharges better into the river and programmed for it to be completely exposed and a header wall to be constructed to protect it.
- There are a number of loose chippings around the village especially around the edges of the roads. Highways are extremely busy at present due to the flooding in Norfolk and will arrange a meeting with the Chairman once things have settled down.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- There are a number of overgrown shrubs/hedges in Wissey View. Cllr D. Goodrham and Chairman J. Musgrove to visit Wissey View and the rest of the village and note addresses. Once received the Clerk will send letters to the owners to reduce these in size.
- There have been complaints about the amount of leaves that have gathered down the lane near Billy Emms Court. Chairman J. Musgrove to ask the handyman to sweep this area.

6.3 Allotments – to discuss (if any) outstanding or future matters

- The steel posts still need to be cut to divide allotment plots 7A and 7B.
- All allotments are taken and there is one person on the waiting list.
- All allotments are looking very tidy.
- A review will be carried out of the guttering and water tanks.

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6.4 Handyman/Gardener – update on outstanding and future projects

- The Cricket Club hedge has now been started but this is a very large job and will take time to complete. Will consider contacting the probation team at Sodexo to complete this and cleaning out the Cricket Club dyke.
- Chairman J. Musgrove to ask handyman to close off holes on outside of Allotment Hut to stop vermin getting in, weatherproof footbridge down Pig Stye Lane and varnish timber on village sign.

6.5 Allotment Hut

As reported last month the Church are still awaiting a new Vicar and this could take up to a year. The hut needs cleaning, guttering fitted and the door to the storage area needs repairing.

6.6 VE Day 8th May 2020

A grant is available for up to £500 from Breckland. A flag will be purchased for the day and this will be discussed at the next meeting.

6.7 National Community Energy Campaign

It was decided that this related to larger communities. Details are available in the Parish office.

6.8 Neighbourhood Watch Scheme and Village Vandalism

A discussion was held about the recent vandalism around the village. Clerk to email Community Police Officer to attend Parish Council meeting. (This has been done awaiting reply).

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- A letter from EACH thanking the Fish & Chip shop in Mundford for their donation from the Tree Lighting Ceremony.
- Norfolk and Norwich University Hospital sent a letter regarding the Settle in Service asking for volunteers. Details can be found on the Mundford Parish Council website.
- A letter from residents of the village who are very upset about the coach cancellations.
- An email from Norfolk County Council confirming that as of 3rd February 2020 (or potentially March if the Traffic Commissioners Office do not confirm February acceptable) that two new services will be available. A new 09:48 pick-up has been added Monday to Friday from Mundford to Kings Lynn, with a new return from Kings Lynn at 13:10. Full details on the Village noticeboard and Mundford Parish Council website.
- NHS has provided a 'in good health' leaflet for Winter 2019/20. Full details on the Mundford Parish Council website.
- The Rural Funding Digest January 2020 detailing current funding opportunities can be found on the Mundford Parish Council website.

8. FINANCE

8.1 Payments and Cheques for the December invoices

The following payments were authorised on Thursday 9th January. The payments were proposed by Cllr S. Eyres and seconded by Cllr S. Booth and all agreed.

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Description	Amount
Balance for December 2019 (minus the following direct debits)	£9,382.05
Opus Energy Parish Office Electric	£35.79
E-On Street Lights	£111.77
Everflow Water Rates	£15.76
XLN Telephone/Wifi Parish Office	£45.30
Npower Business (Allotment Hut Invoice)	£21.66
Total Direct Debits	£230.28
Receipts	Amount
Mundford Book	£20.00
Mundford Book x2	£40.00
Mundford Book	£20.00
HMRC Tax Refund	£587.95
Total Income	£667.95
Balance	Amount
After Direct Debits and Income	£9,819.72

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mrs A Shepherd – CCS	£150.00
BACS	Wages for Parish Clerk and Handyman	£543.19
BACS	Viking Stationery	£59.68
BACS	HMRC Tax Refund	£98.20
BACS	East Anglian Air Ambulance	£100.00
Total Paid		1,010.30

Balance in Community Account	Total
January 2020	£8,809.42
Balance in Savings Account	Total
January 2020	£15,868.88
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for December

The following report has been received from Mrs Rosemary Godfrey

- There were 291 visitors in November.
- Rosemary has asked for a wage increase for maintaining the Parish Council website and this was proposed by Chairman J. Musgrove and seconded by Cllr N. Enderby. All agreed.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2019/1418/F	Frying Pan Lodge, Brandon Road Mundford	28/11/2019	Change of use of garage with workshop above to dwelling including an extension to be used as an annexe to the main dwelling	Undecided
3PL/2019/1487/HOU	26 Adeane Meadow Mundford	05/12/2019	Extend single storey garage to side boundary with a pitched roof, and a single storey rear extension with a flat roof to the rear of the garage	Undecided

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10. STREET LIGHTING

As agreed last year, Westcotec will be supplying and fitting seventeen 1.5 m post extensions, including re-cabing from lantern to base.

11. REPORTS

11.1 District Cllr Mike Nairn

- The new Local Plan was adopted on 28th November 2019. The Mundford area remains the same with no further growth. The link needs to be emailed to all Parish Councillors. (This has been done).
- 450 dwellings are still being pursued in Weeting.
- The Thetford new housing development has been stopped as they are unable to sell the new properties.
- The process for setting the budget went to full Council and will be increased for Breckland.
- There is going to be a review in the methodology in calculating the business rates.

11.2 County Cllr Fabian Eagle

None.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

- The Village Hall open day will take place on January 25th. Cllr B. Ellis will have a stand for Mundford archives and the horticultural trophies will be displayed.

With nothing more to discuss the meeting closed at 8:54pm.

Chairman: _____ Date: _____